

Tech Tip Tuesday—April 13, 2021

Website field in Contact Record

We had a customer request to add a “Website” field to the contact record, and some of you may have noticed that it now exists.

But if you weren’t one of the customers who requested this, you might be wondering, “Why would I use this, and what is it good for?”

One answer is to more easily find an affiliate contact when searching. We shall explain.

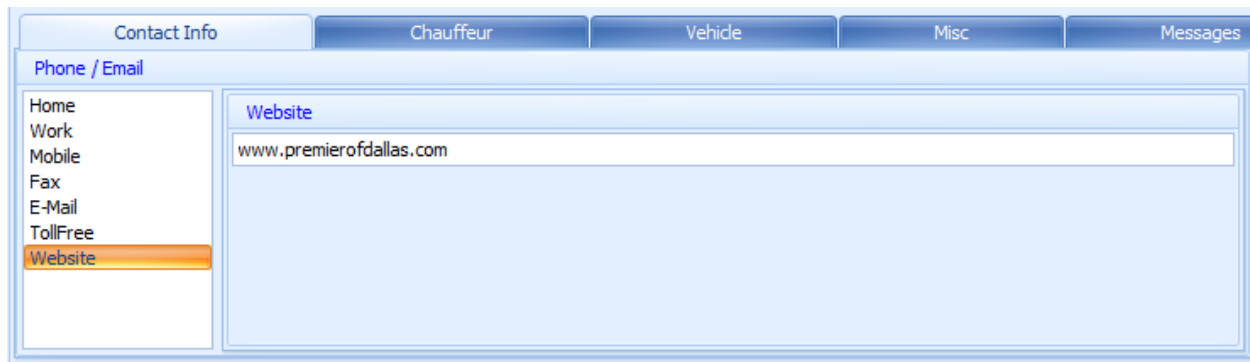
As we all know, there are quite a few chauffeured transportation companies around the world, and, while some of them have unique names, others do not.

For example, there are multiple companies with the words “Executive” or “Premier” or “Signature” in their name, just to name a few. While those companies may have a fantastic brand and reputation in their home markets, the companies in different cities with a similar brand name might very well be different companies.

So if an agent from “Premier”, say, calls to make a reservation, you probably want to make sure that your booking agent picks the right “Premier” (while mentioning that they should really send trips via Livery-to-Livery or GNet...)

When you just click on Entity in your contact search, you might find several Premiers, and it can take some time clicking through them to make sure you have the right one.

To minimize the confusion, you can take each of your Premier contact records and enter their website url in the website field, as shown in the screenshot below.



The screenshot displays a contact record interface with several tabs: Contact Info, Chauffeur, Vehide, Misc, and Messages. The Contact Info tab is active, showing a list of contact types on the left: Home, Work, Mobile, Fax, E-Mail, TollFree, and Website. The Website field is highlighted in orange. The main content area shows the Website field with the URL www.premierofdallas.com entered.

Now, you can easily use the “Website” search to quickly find the correct contact record.

Retrieve By

- Last Name
- First Name
- Phone
- Company
- Customer ID
- Created After
- Billing Account
- Sales Rep
- Commission
- Email
- User ID
- Company Code
- Super VIP
- Rate Group
- Corporate ID (Line 2070)
- Website

Booker Only

Website

premierofdallas [Settings] Retrieve

Customer Contact Search

[Empty search box]

Display As:

- Last, First Name
- Entity Desc

[Empty search box] [Settings] Select

Premier Transportation

Customer Information (Created by 'DCH' on 02/23/21 17:38)

Entity Description

Premier Transportation

Company

Premier Transportation Services

VIP Level: Super VIP

Psngr

Primary Address

Street: 4525 Production Drive

Address2:

City: Dallas

Address Type: Business

Contact Info

Chauffeur

Phone / Email

Home

Work

Mobile

Fax

E-Mail

TollFree

Website

Work Phone and Extension

(214) 351-7000